



# COUNTY OF LOS ANGELES

## FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294

(323) 881-2401

DARYL L. OSBY  
FIRE CHIEF  
FORESTER & FIRE WARDEN

November 13, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE ACCEPTANCE OF A GRANT FROM  
THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY 2012-2013  
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT PROGRAM  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Consolidated Fire Protection District of Los Angeles County (District) is requesting approval to accept \$64,000 in federal grant funding from the California Emergency Management Agency (CalEMA) 2012-2013 (12-13) Hazardous Materials Emergency Preparedness (HMEP) Grant Program (HMEP Grant Number 001).

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE  
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

1. Accept \$64,000 in grant funding, HMEP Grant Number 001, from the CalEMA (Attachment).
2. Delegate authority to the Fire Chief, or his designee, to execute all grant agreements, future amendments, modifications, extensions, and augmentations, as required by the CalEMA that are associated with the administration and management of this grant.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The HMEP Grant Program affords grant recipients the opportunity to increase effectiveness in safely and efficiently handling hazardous materials accidents and incidents; and, encourages a comprehensive approach to emergency training and planning by incorporating the unique challenges of responses to transportation and hazardous materials incidents.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY

CALABASAS  
CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY

DIAMOND BAR  
DUARTE  
EL MONTE  
GARDENA  
GLENDALE  
HAWAIIAN GARDENS  
HAWTHORNE

HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY  
INGLEWOOD  
IRVINDALE  
LA CANADA FLINTRIDGE  
LA HABRA

LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER  
LAWDALE  
LOMITA  
LYNWOOD

MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT  
PICO RIVERA

POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

This grant is performance-based and builds upon capabilities developed with funding awarded to the District through the 2009-2010, 2010-2011, and 2011-2012 HMEP Grant Program. Approval of the recommendations now before your Board will allow sufficient funding for the District to implement the eight-hour Highway and Rail Awareness Exercise Program in the Central and North Regional Emergency Operations Bureaus; and, to conduct an annual review of the District's Hazardous Materials Emergency Preparedness Plan (HMEPP).

The purpose of the Highway and Rail Emergency Awareness Exercise Program is to ensure District first responders are provided the necessary skills to enhance situational awareness, improve incident scene safety and mitigation, and increase their proficiencies when responding to a highway and/or rail hazardous materials transportation emergency incident. With funding awarded through the 2011-2012 HMEP Grant, East Regional Emergency Operations Bureau personnel successfully participated in and completed the Highway and Rail Emergency Awareness Exercise Program.

The HMEPP provides emergency response guidelines and protocols for first responders to effectively prepare and respond to hazardous materials incidents inclusive of transportation accidents, fixed-facility releases, and any other hazardous materials emergency that occurs. An After Action Report (AAR) will be created upon completion of the Highway and Rail Emergency Awareness Exercise Program for Central and North Regional Emergency Bureau personnel. Based on the AAR recommendations, the HMEPP will be updated accordingly.

The grant funds will be used to offset the cost of the following:

- Services and Supplies \$4,000
- Salaries and Employee Benefits \$60,000

The grant funding for Services and Supplies will be utilized for expenditures associated with exercise materials and office supplies to support the Highway and Rail Emergency Awareness Exercise Program. Salaries and Employee Benefits will include reimbursement of project management and working group staff salaries.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions are consistent with the County's Strategic Plan Goal Number 1, Operational Effectiveness, to "maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services."

### **FISCAL IMPACT/FINANCING**

The District's Fiscal Year 2012-13 operating budget includes sufficient funding for these services.

Grant recipients must provide 20 percent of the direct and indirect costs of all activities covered under the 12-13 HMEP Grant Program. The District's Executive Budget Unit has sufficient funding in the amount of \$16,000 to meet this 20 percent cost share requirement.

There is no impact on net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The CalEMA has provided the District with guidelines for the administration of the grant agreement. These guidelines detail the activities and expenditures that are allowable for reimbursement.

The performance period for the 12-13 HMEP Grant Program is October 11, 2012 through September 30, 2013.

### **CONTRACTING PROCESS**

Purchase of services and supplies is under the statutory authority of the County Purchasing Agent. Any and all purchases will be requisitioned through, and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures, established by the Internal Services Department.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will ensure the District's ability to provide effective and essential levels of public safety to the residents of Los Angeles County, as well as expand the quality and productivity of the District's emergency services.

### **CONCLUSION**

Upon approval by your Board, please electronically submit a Statement of Proceedings to the following:

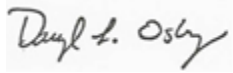
Consolidated Fire Protection District of Los Angeles County  
Executive Office – Emergency Operations  
Chief Deputy Michael T. Metro  
Mike.Metro@fire.lacounty.gov

The Honorable Board of Supervisors

11/13/2012

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Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Daryl L. Osby", is written over a light gray rectangular background.

DARYL L. OSBY

FIRE CHIEF, FORESTER & FIRE WARDEN

DLO:heo

Enclosures

c: Chief Executive Officer  
Auditor-Controller  
County Counsel

## Grant Award Face Sheet – Cal EMA 2-101 (Revised 10/12)